

Instructions to Authors

Scopes

Study areas include cell biology, genomics, microbiology, immunology, molecular biology, biochemistry, embryology, immunogenetics, cell and tissue culture, molecular ecology, genetic engineering and biological engineering, bioremediation and biodegradation, bioinformatics, biotechnology regulations, gene therapy, organismal biology, microbial and environmental biotechnology, marine sciences. The JJBS welcomes the submission of manuscript that meets the general criteria of significance and academic excellence. All articles published in JJBS are peer-reviewed. Papers will be published approximately one to two months after acceptance.

Type of Papers

The journal publishes high-quality original scientific papers, short communications, correspondence and case studies. Review articles are usually by invitation only. However, Review articles of current interest and high standard will be considered.

Submission of Manuscript

Manuscript, or the essence of their content, must be previously unpublished and should not be under simultaneous consideration by another journal. The authors should also declare if any similar work has been submitted to or published by another journal. They should also declare that it has not been submitted/ published elsewhere in the same form, in English or in any other language, without the written consent of the Publisher. The authors should also declare that the paper is the original work of the author(s) and not copied (in whole or in part) from any other work. All papers will be automatically checked for duplicate publication and plagiarism. If detected, appropriate action will be taken in accordance with International Ethical Guideline. By virtue of the submitted manuscript, the corresponding author acknowledges that all the co-authors have seen and approved the final version of the manuscript. The corresponding author should provide all co-authors with information regarding the manuscript, and obtain their approval before submitting any revisions. Electronic submission of manuscripts is strongly recommended, provided that the text, tables and figures are included in a single Microsoft Word file. Submit manuscript as e-mail attachment to the Editorial Office at: JJBS@hu.edu.jo. After submission, a manuscript number will be communicated to the corresponding author within 48 hours.

Peer-review Process

It is requested to submit, with the manuscript, the names, addresses and e-mail addresses of at least 4 potential reviewers. It is the sole right of the editor to decide whether or not the suggested reviewers to be used. The reviewers' comments will be sent to authors within 6-8 weeks after submission. Manuscripts and figures for review will not be returned to authors whether the editorial decision is to accept, revise, or reject. All Case Reports and short Communication must include at least one table and/or one figure.

Preparation of Manuscript

The manuscript should be written in English with simple lay out. The text should be prepared in single column format. Bold face, italics, subscripts, superscripts etc. can be used. Pages should be numbered consecutively, beginning with the title page and continuing through the last page of typewritten material.

The text, excluding the abstract, if required, can be divided into numbered sections with brief headings. Starting from introduction with section 1. Subsections should be numbered (for example 2.1 (then 2.1.1, 2.1.2, 2.2, etc.), up to three levels.

Manuscripts in general should be organized in the following manner:

- Title
- Abstract
- Keywords
- Introduction
- Materials & Methods
- Results & Discussion
- Conclusion
- Acknowledgements
- References

Brief guidelines

Title Page

The title page should contain a brief title, correct first name, middle initial and family name of each author and name and address of the department(s) and institution(s) from where the research was carried out for each author. The title should be without any abbreviations and it should enlighten the contents of the paper. All affiliations should be provided with a lower-case superscript number just after the author's name and in front of the appropriate address.

The name of the corresponding author should be indicated along with telephone and fax numbers (with country and area code) along with full postal address and e-mail address.

ABSTRACT

The abstract should be concise and informative. It should not exceed **350 words** in length for full manuscript and Review article and 150 words in case of Case Report and/ or Short Communication.. It should briefly describe the purpose of the work, techniques and methods used, major findings with important data and conclusions. No references should be cited in this part. Generally non-standard abbreviations should not be used, if necessary they should be clearly defined in the abstract, at first use.

Keywords

Immediately after the abstract, **about 4-8 keywords** should be given. Use of abbreviations should be avoided, only standard abbreviations, well known in the established area may be used, if appropriate. These keywords will be used for indexing.

Abbreviations

Non-standard abbreviations should be listed and full form of each abbreviation should be given in parentheses at first use in the text.

INTRODUCTION

Provide a factual background, clearly defined problem, proposed solution, a brief literature survey and the scope and justification of the work done.

MATERIALS AND METHODS

Give adequate information to allow the experiment to be reproduced. Already published methods should be mentioned with references. Significant modifications of published methods and new methods should be described in detail. Capitalize trade names and include the manufacturer's name and address. Subheading should be used.

RESULTS

Results should be clearly described in a concise manner. Results for different parameters should be described under subheadings or in separate paragraph. Results should be explained, but largely without referring to the literature. Table or figure numbers should be mentioned in parentheses for better understanding.

DISCUSSION

The discussion should not repeat the results, but provide detailed interpretation of data. This should interpret the significance of the findings of the work. Citations should be given in support of the findings. The results and discussion part can also be described as separate, if appropriate. The Results and Discussion sections can include subheadings, and when appropriate, both sections can be combined

CONCLUSIONS

This should briefly state the major findings of the study.

Acknowledgment

A brief acknowledgment section may be given after the conclusion section just before the references. The acknowledgment of people who provided assistance in manuscript preparation, funding for research, etc. should be listed in this section.

Tables and Figures

Tables and figures should be presented as per their appearance in the text. It is suggested that the discussion about the tables and figures should appear in the text before the appearance of the respective tables and figures. No tables or figures should be given without discussion or reference inside the text.

Tables should be explanatory enough to be understandable without any text reference. Double spacing should be maintained throughout the table, including table headings and footnotes. Table headings should be placed above the table. Footnotes should be placed below the table with superscript lowercase letters. Each table should be on a separate page, numbered consecutively in Arabic numerals.

Each figure should have a caption. The caption should be concise and typed separately, not on the figure area. Figures should be self-explanatory. Information presented in the figure should not be repeated in the table. All symbols and abbreviations used in the illustrations should be defined clearly. Figure legends should be given below the figures.

References

References should be listed alphabetically at the end of the manuscript. Every reference referred in the text must be also present in the reference list and vice versa. In the text, a reference identified by means of an author's name should be followed by the year of publication in parentheses (e.g.(Brown,2009)). For two authors, both authors' names followed by the year of publication (e.g.(Nelson and Brown, 2007)). When there are more than two authors, only the first author's name followed by "*gv'cn*" and the year of publication (e.g. (Abu-Elteen *gv'cn*, 2010)). When two or more works of an author has been published during the same year, the reference should be identified by the letters "a", "b", "c", etc., placed after the year of publication. This should be followed both in the text and reference list. e.g., Hilly, (2002a, 2002b); Hilly, and Nelson, (2004). Articles in preparation or submitted for publication, unpublished observations, personal communications, etc. should not be included in the reference list but should only be mentioned in the article text (e.g., Shtyawy,A., University of Jordan, personal communication). Journal titles should be abbreviated according to the system adopted in Biological Abstract and Index Medicus, if not included in Biological Abstract or Index Medicus journal title should be given in full. The author is responsible for the accuracy and completeness of the references

and for their correct textual citation. Failure to do so may result in the paper being withdrawn from the evaluation process. Example of correct reference form is given as follows:-

Reference to a journal publication:

Bloch BK. 2002. Econazole nitrate in the treatment of *Ecophycocyclospora*. *UChit "Ogf "L"*, **58**:314-323.

Ogunseitan OA and Ndoye IL. 2006. Protein method for investigating mercuric reductase gene expression in aquatic environments. *CrrnGpaxkqp "Olet qdkqn*, **64**: 695-702.

Hilly MO, Adams MN and Nelson SC. 2009. Potential fly-ash utilization in agriculture. *Rtqi t guu'kp"* *Pcwrcn'Uek* **19**: 1173-1186.

Reference to a book:

Brown WY and White SR. 1985. **The Elements of Style**, third ed. MacMillan, New York.

Reference to a chapter in an edited book:

Mettam GR and Adams LB. 2010. How to prepare an electronic version of your article. In: Jones BS and Smith RZ (Eds.), **Introduction to the Electronic Age**. Kluwer Academic Publishers, Netherlands, pp. 281–304.

Conferences and Meetings:

Embabi NS. 1990. Environmental aspects of distribution of mangrove in the United Arab Emirates. Proceedings of the First ASWAS Conference. University of the United Arab Emirates. Al-Ain, United Arab Emirates.

Theses and Dissertations:

El-Labadi SN. 2002. Intestinal digenetic trematodes of some marine fishes from the Gulf of Aqaba. MSc dissertation, Hashemite University, Zarqa, Jordan.

Nomenclature and Units

Internationally accepted rules and the international system of units (SI) should be used. If other units are mentioned, please give their equivalent in SI.

For biological nomenclature, the conventions of the *KpvgtpcvkqpcnEqf g'qhDqvcpkcnPqo gperxwt g. 'lj g" KpvgtpcvkqpcnEqf g'qhPqo gperxwt g'qhDc evgtkc.* and the *KpvgtpcvkqpcnEqf g'qh\ qqrqi kecn' Pqo gperxwt g'* should be followed.

Scientific names of all biological creatures (crops, plants, insects, birds, mammals, etc.) should be mentioned in parentheses at first use of their English term.

Chemical nomenclature, as laid down in the *KpvgtpcvkqpcnWpkqp"qhRwt g'cpf "Crrrtkgf "Ej go km {* and the official recommendations of the *KWRCE/KWD "Eqo dkgf "Eqo o kulkqp"qp "Dkqej go kecn'Pqo gperxwt g'* should be followed. All biocides and other organic compounds must be identified by their Geneva names when first used in the text. Active ingredients of all formulations should be likewise identified.

Math formulae

All equations referred to in the text should be numbered serially at the right-hand side in parentheses. Meaning of all symbols should be given immediately after the equation at first use. Instead of root signs fractional powers should be used.

Subscripts and superscripts should be presented clearly. Variables should be presented in italics. Greek letters and non-Roman symbols should be described in the margin at their first use.

To avoid any misunderstanding zero (0) and the letter O, and one (1) and the letter I should be clearly differentiated.

For simple fractions use of the solidus (/) instead of a horizontal line is recommended. Levels of statistical significance such as: * $R < 0.05$, ** $R < 0.01$ and *** $R < 0.001$ do not require any further explanation.

Copyright

Submission of a manuscript clearly indicates that: the study has not been published before or is not under consideration for publication elsewhere (except as an abstract or as part of a published lecture or academic thesis); its publication is permitted by all authors and after accepted for publication it will not be submitted for publication anywhere else, in English or in any other language, without the written approval of the copyright-holder. The journal may consider manuscripts that are translations of articles originally published in another language. In this case, the consent of the journal in which the article was originally published must be obtained and the fact that the article has already been published must be made clear on submission and stated in the abstract. It is compulsory for the authors to ensure that no material submitted as part of a manuscript infringes existing copyrights, or the rights of a third party.

Ethical Consent

All manuscripts reporting the results of experimental investigation involving human subjects should include a statement confirming that each subject or subject's guardian obtains an informed consent, after the approval of the experimental protocol by a local human ethics committee or IRB. When reporting experiments on animals, authors should indicate whether the institutional and national guide for the care and use of laboratory animals was followed.

Plagiarism

The JJBS hold no responsibility for plagiarism. If a published paper is found later to be extensively plagiarized and is found to be a duplicate or redundant publication, a note of retraction will be published, and copies of the correspondence will be sent to the authors' head of institute.

Galley Proofs

The Editorial Office will send proofs of the manuscript to the corresponding author as an e-mail attachment for final proof reading and it will be the responsibility of the corresponding author to return the galley proof materials appropriately corrected within the stipulated time. Authors will be asked to check any typographical or minor clerical errors in the manuscript at this stage. No other major alteration in the manuscript is allowed. After publication authors can freely access the full text of the article as well as can download and print the PDF file.

Reprints

Twenty (20) reprints are provided to corresponding author free of charge within two weeks after the printed journal date. For orders of more reprints, a reprint order form and prices will be sent with article proofs, which should be returned directly to the Editor for processing.

Disclaimer

Articles, communication, or editorials published by JJBS represent the sole opinions of the authors. The publisher shoulders no responsibility or liability what so ever for the use or misuse of the information published by JJBS.

Indexing

JJBS is indexed and abstracted by the Chemical Abstract Service, CAB International Abstracts, Zoological Abstract, EBSCO Database, Directory of Open Access Journals, Index Copernicus Master List, Open J Gate, NDL Japanese Periodicals Index, Genomics Journal Seek Database, SCImago and SCIRUS.